

**Arqiva Site Access Requirements**

This document details the sites and activities where site attendance by an Arqiva representative is required. It is applicable to site sharers and their contractors accessing Arqiva sites.

Site attendance is arranged through the Site Access Processes and by completing form IM0862. Dependent on the Site Attendance requirements, appropriate skilled resource/s will be deployed and will be chargeable per person per day.

Type of Site or Work Activities	Site Attendance Requirements
Red Structures – structures with high RF levels present, or are business critical	<ul style="list-style-type: none"> <li>▪ Climbing activities above the red height regardless of activity being undertaken</li> </ul>
MF and LF Sites	<ul style="list-style-type: none"> <li>▪ All ground based activities</li> <li>▪ All climbing activities</li> </ul>
Use of a Crane	<ul style="list-style-type: none"> <li>▪ On red structures</li> <li>▪ On MF LF sites</li> <li>▪ On any other site where the crane operator is not procured as a “Contract Lift*”, are carried out in accordance with the British Standard BS7121 and undertaken by a crane hire company which is a member of the Construction Plant Association</li> </ul>
Use of Hiab	<ul style="list-style-type: none"> <li>▪ On MF ML sites</li> </ul>
Use of MEWPs	<ul style="list-style-type: none"> <li>▪ On MF LF sites</li> </ul>
Lifting large items	<ul style="list-style-type: none"> <li>▪ Lifting or lowering of equipment (e.g. dishes) which are 1.2m or larger in size</li> </ul>
Use of a capstan winch	<ul style="list-style-type: none"> <li>▪ Any use of a capstan winch</li> </ul>
Use of man riding	<ul style="list-style-type: none"> <li>▪ All man-riding activities including the use of pilot bonds and man-riding baskets for the purpose of transporting climbers to the point of work on a structure</li> </ul>
Use of erection winch	<ul style="list-style-type: none"> <li>▪ Any use of an erection winch</li> </ul>
Lifting by derrick or helicopter	<ul style="list-style-type: none"> <li>▪ Any use of a lifting derrick or helicopter</li> </ul>
Antenna shutdown or antenna reduced power	<ul style="list-style-type: none"> <li>▪ Outage or power reduction on an antenna system owned or managed by Arqiva eg TV, Radio or Smart Metering. All requirements for an outage or power reduction requires formal submission of IM0862 form to Arqiva Site Access team (IM0862 can be found a the back of this document)</li> </ul>
Excavation	<ul style="list-style-type: none"> <li>▪ All MF and LF sites</li> <li>▪ The following specific sites               <ul style="list-style-type: none"> <li>○ 12000 Belmont</li> <li>○ 10500 Black Hill</li> <li>○ 10100 Crystal Palace</li> <li>○ 10700 Divis</li> <li>○ 10400 Emley Moor</li> <li>○ 10900 Pontop Pike</li> </ul> </li> </ul>

Type of Site or Work Activities	Site Attendance Requirements
	<ul style="list-style-type: none"> <li>○ 10800 Rowridge</li> <li>○ 10860 Rowridge VP</li> <li>○ 10200 Sutton Coldfield</li> <li>○ 10600 Wenvoe</li> <li>○ 10300 Winter Hill</li> </ul>
Hot works	<ul style="list-style-type: none"> <li>▪ Any hot work on a mast or tower</li> </ul>
Structural changes	<ul style="list-style-type: none"> <li>▪ Structural works – including member replacement/bracing/strengthening works</li> </ul>
Unaccredited company dispensation	<ul style="list-style-type: none"> <li>▪ Allowing certain non accredited companies to undertake work however site attendance would be required for each site visit occurrence, with all bookings to be made via Gateway. Any dispensations will need Arqiva SHE preauthorisation.</li> </ul>